



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MUQYYATH SHA SIRGURO WAKF BOARD COLLEGE
Name of the head of the Institution	Dr. A. Mohamed Aslam
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04522528898
Mobile no.	9442404294
Registered Email	msswbcollege@gmail.com
Alternate Email	adamaslam19@gmail.com
Address	100 feet road, K.K Nagar madurai - 625 020.
City/Town	Madurai
State/UT	Tamil Nadu
Pincode	625020

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. R. Vaheedha Banu			
Phone no/Alternate Phone no.		04522528898			
Mobile no.		9842473110			
Registered Email		rajathiaariz@gmail.com			
Alternate Email		msswbccollege@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://msswbc.org/workarea/kcfinder/upload/files/AOAR%2018-19.pdf			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77.05	2003	16-Sep-2003	15-Sep-2008
2	B	2.30	2016	25-May-2016	24-May-2021
6. Date of Establishment of IQAC			16-Jul-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Orientation Program conducted for freshers (First year students at the beginning of the		20-Jun-2019 2		928	

reopening)		
IQAC meeting with Principal	26-Aug-2019 1	7
IQAC meeting with Principal	15-Oct-2020 1	7
IQAC meeting with Principal and Head of the Department	26-Nov-2020 1	20
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	0	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Students discipline maintained in the campus Encouraged to register as research guide Encouraged the students regarding 100 attendance Discussed with head of the Departments of all departments to conduct programmes such as career counselling, club establishment, Skill development programmes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To monitor our campus as green	Maintained as green campus, separate workers allotted for gardening
To get feedback from students and parents	Collected feedback forms from students and parents
To complete and upload AQAR before December for the current academic year	Submitted AQAR in the month of March
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Staff Council	12-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	07-Feb-2019
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Our institution is an affiliated college of Madurai Kamaraj University. We follow the curriculum framed by the University. The University has revised its curriculum in the academic year 2018 - 2019. • The newly framed curriculum will bring out the following result and which in turn will help the national possesses a very good human capital. 3 • Students will be able to exhibit their knowledge in relation to the fundamental and technical concepts of their core subjects and subject electives. • Students will apply the basic theories of core subjects in critical thinking and problem solving processes. • Students will demonstrate an awareness of their role in the environment. • Students will be able to develop a sense of social responsibility and a capacity for social service. • Students will demonstrate an understanding of their personal interests, abilities, Strengths and weakness as they pertain to professional career fields. • The course papers are designed in such a way that each course paper contains five units only with equal weightage of marks. • Aalima Course

has been introduced in the academic year 2018-2019. It is offered as a free course for minority girl students. It is a job oriented courses which equips them to be employed as teachers of Islamic Sciences. Curriculum Delivery

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	16/06/2019
BA	Economics Tamil Medium	16/06/2019
BA	Economics English medium	16/06/2019
BCom	Commerce	16/06/2019
BSc	Mathematics	16/06/2019
BSc	Physics	16/06/2019
BSc	Chemistry	16/06/2019
BSc	Zoology	16/06/2019
MA	English	16/06/2019
MCom	Commerce	16/06/2019
MPhil	English	16/06/2019
PhD or DPhil	English	16/06/2019
BA	Tamil	16/06/2019
BA	English	16/06/2019
BCom	Commerce	16/06/2019
BCom	Computer Application	16/06/2019
BCA	Computer Application	16/06/2019
BSc	Computer Science	16/06/2019
BBA	Business Admintration	16/06/2019
PGDCA	Diploma in Computer application	16/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Three types of feedback namely feedback on facilities in the college. Students feedback on Teachers and on curriculum are collected at end of the academic year. Alumni and Parents feedback are also acquired through parent teachers meetings. All the feedback are analysed by the HODs of the department, brought to the notice of the Principal. The Constructive suggestions in the feedback are discussed and corrective measures are initiated for the overall improvement of the institution. Some grievances mentioned in the feedback are analysed and corrective measures are taken into consideration.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	43	31	24
MA	English	43	28	13
BSc	Zoology	46	206	44
BSc	Chemsitry	46	210	45
BSc	Physics	46	198	44
BSc	Maths	46	96	36
BCom	Commerce	72	621	70
BA	Economics english medium	72	260	63

BA	Economics Tamil Medium	72	256	67
BA	History	72	372	70
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2340	82	85	4	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
Nil	Nil	Nil	Nil	Nil	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is put into practice in the institute wherein 15 to 20 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic matters. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents- mentor meetings. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counselling and support by a professional counsellor. Such students are given counselling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class converse with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and provides remedial coaching

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2422	101	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
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Nil	Nil	Nil	Nil	Nil
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. K. Shameem Rani	Associate Professor	Senior Women Scientist Award
2019	Dr. K. Shameem Rani	Associate Professor	Dr. APJ Abdul Kalam Distinguished fellow Award
2019	Dr. K. Shameem Rani	Associate Professor	9th National Conference on Natural Sciences
2020	Dr. K. Shameem Rani	Associate Professor	Bharat Ratna Dr. Radhakrishnan Gold Medal Award
2020	Dr. K. Shameem Rani	Associate Professor	Leadership Excellence and Women Empowerment Award
2019	Dr. A. Soundara Rajan	Associate Professor	Leadership Excellence and Women Empowerment Award
2019	Dr. A. Soundara Rajan	Associate Professor	Bharat Ratna Dr. Abdul Kalam Gold Medal
2019	Dr. D. Devaki	Assistant Professor	Dr. S. Govindaraju Endowment Prize-art and Cultural History
2020	Dr. P. Rajapriya	Assistant Professor	Best Assistant professor award GMRAF awards 2020
2020	Dr. M. Dhoulath Begum	Assistant Professor	Dr. Abdul kalam vision 2020
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	TMC8	April 2020	24/03/2020	09/10/2020
MA	TEN8	April 2020	24/03/2020	09/10/2020

BSc	SZY8	April 2020	24/03/2020	09/10/2020
BSc	SCH8	April 2020	24/03/2020	09/10/2020
BSc	SPH8	April 2020	24/03/2020	09/10/2020
BSc	SMT8	April 2020	24/03/2020	09/10/2020
BCom	CCR8	April 2020	24/03/2020	09/10/2020
BA	AEC8	April 2020	24/03/2020	09/10/2020
BA	AEC8	April 2020	24/03/2020	09/10/2020
BA	AHS8	April 2020	24/03/2020	09/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The performance of the students is assessed on a continuous basis by conducting two cycle tests per semester based on University norms. The average of both the cycle tests is taken into consideration. In addition to the tests, assignments seminars are also part of the CIE (Continuous Evaluation System). In 2018-19 a revised syllabus was introduced. Peer teaching is added newly as a part of CIE. For undergraduate and post graduate programmes our Institute conducts 2 Internal tests in addition with Submission of assignment, seminar and Peer teaching. External semester examination is for 75 marks which is conducted by the University. For laboratory evaluation of undergraduate students, the institute conducts One lab internal for 40 marks which is divided into 20 marks for the written exam and 10 marks for the written exam and 10 marks for day to day performance in the laboratory, External lab examination is conducted for 60 marks by the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the calendar committee before the commencement of each academic year. It helps an a source of information and planner for students, faculty, staff and other stake holders of the institution. It propagates the vision and mission and emblem of the institution. It comprises the students personal memoranda declaration by the students, a brief history of the institution, courses offered, rules of admission, list of the Governing body members of the institution, the functioning of various committees and cells (Rules of attendance and discipline library regulations, lists of various state and private scholarships available, date of commencement of classes, schedule for the periodical assessments and details of holidays declared. The calendar also shows the beginning and end of each semester with 91 working days, each semester, as per the University norms.)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://msswbc.org/aqar/1584088498Students%20performance%20and%20learning%20outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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TMC8	MCom	Commerce	19	19	100
TEN8	MA	English	15	15	100
SZY8	BSc	Zoology	28	28	100
SCH8	BSc	Chemistry	39	39	100
SPH8	BSc	Physics	39	39	100
SMT8	BSc	Maths	39	39	100
CCR8	BCom	Commerce	65	65	100
AEC8	BA	Economics English medium	50	43	86
AEC8	BA	Economics Tamil medium	44	35	79.5
AHS8	BA	History	37	31	84
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Environmental Toxicology	Dr. K. shameem Rani	VDGood technology Madurai	22/08/2020	Innovation
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Bachelor of Commerce Self Finance	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	3	6.1
International	Maths	1	1.37
International	Chemistry	1	3.59
International	Zoology	1	0.45

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology (Journal)	1
Economics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Null	0	0	Null

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	Null	Null	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	43	122	20	81
Presented papers	10	16	2	Null

Resource persons	1	1	1	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YOGA	N S S	3	50
GLOBALWARMING	N S S	3	100
DRUG ABUSE CHILD ABUSE	N S S	3	100
YOUTH AWAKENING	N S S	3	100
PERILS OF MOBILE AND DRUG	N S S	3	150
MAHA TREE PLANTATION	N S S	3	50
SAVE EARTH	N S S	3	150
SWATCH BHARATH CAMP	N S S	3	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
PRE REPUBLIC DAY CAMP	ROTARY YOUTH LEADERSHIP AWARD	ROTARY CLUB	102
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
VOTERS DAY	M.S.S.WAKF BOARD COLLEGE	NSS	3	400
BLOOD DONATION	INDIAN RED CROSS SOCIETY AWARD	INDIAN RED CROSS SOCIOETY	3	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange Program	DR.A SHAFINA BANU	Mutual Faculty exchange	7

Faculty exchange Program	DR.S. FATHIMA SYEDA	Mutual Faculty exchange	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
EMG YADAVA WOMENS COLLEGE, MADURAI .	24/01/2020	Teachers	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Customised ILMS	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8405	374089	Nil	Nil	8405	374089
Reference Books	21434	13018209	97	48	21531	13018257
Journals	36	125389	36	43741	72	169130
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	99	3	99	0	0	5	9	8	0
Added	0	0	0	0	0	0	0	0	0
Total	99	3	99	0	0	5	9	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution obtains the necessary requirements of classrooms, laboratories and other Infrastructural resources from each HOD well before. Wherever there exists a situation that a facility is required by more than one department suitable adjustments in the Time Table would make the optimal use of the laboratory a possibility. Laboratories are properly maintained by respective departments. Some facilities like multipurpose hall, computer lab etc are used on sharing basis by all the departments other facilities. back up power supply and other basic necessities were maintained by the NTS (Non Teaching Staffs) like electrical maintenance and plumber and other people like sweeps, cleaners and being maintained by the management of the College.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	20/03/2019	10	Skill India PMKVY Pradhan Manthri Koushal Vikas Yojana
Personal Counselling	09/08/2019	8	Department of History
Personal Counselling	16/10/2019	7	Department of History
Personal Counselling	14/02/2019	5	Department of History
Remedial	14/10/2019	9	Department of History
Remedial	30/09/2019	12	Department of History
Remedial	13/08/2019	9	Department of History

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Higher Education Both in India and abroad by Time Institute Madurai	47	Nil	Nil	Nil
2019	Job Opportunities in Banking /LIC /GIC/SSC/RRB by Time Institute Madurai	47	Nil	Nil	Nil
2019	One Day Program guidance for Computer in Commerce	131	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	14

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	TVS Educational Society	50	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	M.A	M.A	M.S.S.Wakf Board	M.Phil

				College, Madurai	
2019	10	B.Com	B.Com	M.S.S.Wakf Board College, Madurai	M.Com
2019	1	B.Com	B.Com	Thiagarajar College, Madurai	M.Com
2019	3	B.Com	B.Com	Solaimalai Engineering College	MBA
2019	3	B.Sc. Physics	B.Sc. Physics	ITI, K.Pudur, Madurai	Diploma in Computer Operator and Programming
2019	1	B.Sc. Physics	B.Sc. Physics	EMG Yadava Women's College, Madurai	M.Sc. Physics
2019	1	B.Sc. Chemistry	B.Sc. Chemistry	S.V.N College, Madurai	M.Sc. Chemistry
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	3rd Prize	National	1	Nil	R19HST27	S. Ibrahim Moosa
2019	Best Oral Presentation Award	National	Nil	1	R20ZLY26	N.Mohamed Basith
2019	Outstand	National	Nil	1	R20ZLY26	

ing Performance Award

N.Mohamed Basith

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a practice of identifying student representatives for each class. They help in conducting activities in the campus including curricular, co-curricular and extracurricular activities. They would also be supported by the participation of all the faculty members. They discuss with the staff and solve problems related to academic, cocurricular activities, extra-curricular activities and research. Students are also actively involved in various societies of the college like NCC, NSS, Cultural Society.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

21100

5.4.4 – Meetings/activities organized by Alumni Association :

Department of Maths, department of physics, Department of History, department of economics, Bachelor of Business administration were conducted Alumni meeting during this academic year Total Number of Meetings Conducted: 5

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision Uplifting economically and socially underprivileged classes of the society by imparting education at affordable cost is the mission of the college Though the college enjoys minority status it is secular in outlook. Mission To impart education that inculcates values and ethics which make them conscious of their indebtedness and accountability to the institution and the society. To make the youth physically strong, intellectually alert and morally courageous. Use of ICT in imparting education To inculcate research culture among students and faculty.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students commenced after declaration of results of 102 examinations by different boards. Wide

advertisement through national dailies in both Tamil and English Online - mode of registration , application upload and fees payment ----- Students were admitted in aided programme ----- Students were admitted in self-finance programme Admission was done offline through application forms issued by the institution based on merits and reservations.

Industry Interaction / Collaboration

None yet

Human Resource Management

Faculty members are encouraged to participate in trainings, workshops and staff development programmes to enhance their skills. The institution encourages and motivates the teachers attending Refresher courses, Orientation Courses. Students are encouraged to participate in seminars, special lectures, field tours, quiz, etc to increase their skill and experience The institution encourages faculties to qualify in the NET/SET Examinations and acquire doctorate degree (PhD) in their respective subjects.

Library, ICT and Physical Infrastructure / Instrumentation

As a post-NAAC initiative, the college has encouraged the use of ICT. The Institution regularly enhances the Internet connectivity facility. The university regularly enhances the power backup facility for laboratories. Central Library gives guidelines for improving the quality of library resource All the required books as per the syllabus are purchased every year to update the library and made available to the students Jio WIFI has been installed throughout the campus. INFLIBINET service has been purchased for browsing of publications. Each Department has its own Library facility that includes text books, project and research papers published

Research and Development

Encourages faculty members to undertake major and minor research projects. Information about seminars, workshops and national and international conferences are furnished to the teachers and. are encouraged to conduct National and International level seminars, workshops, conferences etc and to attend present papers . The Institution motivates the faculty to undertake research activities through doctoral Programmes. It motivates them

to publish research papers.

Examination and Evaluation

Three internal tests are conducted per semester. Improvement test is conducted for students to motivate. Timely assessment of tests is done and the results are informed to the students Semester examinations are conducted by the affiliating university. Evaluation of answer scripts is conducted in the affiliating university. Faculty members of this institution perform their evaluation duties as examiner, chief examiner, as and when appointed by the university. Theory examination and practical/oral examinations are conducted as per University schedule and norms. The faculty contributes in the examination work like- question paper setting, invigilation of theory examination, evaluation of answer scripts, internal examiner and subject experts for the University examinations assessment of theory examinations' answer books.

Teaching and Learning

Teaching and Learning Use of Traditional methods in combination with ICT is encouraged. Efforts are made to have classroom ambience supportive for teaching and learning. Students' feedback is acquired every year. Remedial classes are conducted for slow learners. Content beyond the Syllabus. Soft copy of the lecture notes, question bank are forwarded to students through email. Updating the library with appropriate books as suggested by the faculty Monitoring student's performance through Internal Assessment I, II, III Re test for improvement and absentees Assignments, Peer Teaching, quiz, seminars Monitoring the teaching process through Oral feedback obtained from students in the Class Committee Meeting Result analysis Meeting of Internal Assessment and University Examination

Curriculum Development

Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development Teachers are encouraged to participate in seminars, conferences and workshops on curriculum• development by other colleges

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College has completed office automation using software
Administration	Staff have prepared their SAR (Self-appraisal report) and forwarded to the reporting officer (Principal). Principal has forwarded the same to the reviewing officer of the state government. The college has Biometric attendance for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras installed at various places of need. ICT has been introduced in the Administrative work. WhatsApp Group helps to provide the brief notices of any event to be happened on college. WhatsApp Groups are also used for awareness and of smooth functioning of the same.
Finance and Accounts	Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury as per the software
Student Admission and Support	Remedial coaching Government scholarships Financial help through Students' Aid Funds Concession in fees.. Financial help for weak students by well wishers. Staff members give monetary help and help in kinds from time to time for needy students Encouraging extracurricular activities like sports and other competitions. Maintaining ragging-free environment.
Examination	External Examination is conducted by affiliating University. College conducts internal assessment of students according to the university guidelines. A well equipped Examination control room is made available for the smooth conduct of centralised internal and external examinations

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	1	12/11/2019	02/12/2019	20
SWAYAM ARPIT	2	01/09/2019	31/12/2019	120
Faculty Development Program	2	18/05/2020	22/05/2020	5
Faculty Development Program	2	27/04/2020	02/05/2020	5
Faculty Development Program	3	20/04/2020	06/05/2020	17
Orientation Program	3	10/10/2019	30/10/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Financial Audit will be conducted as per the Government guidance. Officials will come from the Joint Directorate of Collegiate Education, Government of Tamil Nadu. External audit will also be conducted from The Accountant General, Tamilnadu Govt.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	INTER DEPARTMENT
Administrative	Yes	JOINT DIRECTORATE OF COLLEGIATE EDUCATION	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>The Departments arrange Parent Teacher meetings at regular intervals in their departments. In such meetings, Parents are made cognizant of the facilities and activities of the department. Feedback is obtained from the parents. Interaction between parents and teachers is facilitated. The constructive suggestions in the feedback of the parents are implemented by the respective departments.</p>

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our Institution maintains green campus. We encourage the students to use environmental friendly commodities. Department of Botany established a Herbal garden in front of their departments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	400
Braille Software/facilities	No	Nil
Rest Rooms	Yes	584
Scribes for examination	Yes	22
Special skill development for differently abled students	Yes	1
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives taken by the institution to make the campus eco-friendly Environment Studies have been a component of syllabus for students. Regular
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cleanliness drive and plantation programme in the campus are regular features. Conservation of electricity is given importance. "Swachha Bharat Abhiyan" has been Undertaken.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Alima Courses has been introduced in the Academic year 2018-2019. It is offered as a free course for Minority Girl Students. It is job Oriented Course. Which equips them to be employed as Teachers of Islamic Sciences. 2. Deeniyath Classes have been conducted every Thursday for Aided Students 3. Deeniyath Classes have been conducted every wednesday for Girls (SF) and every Thursday for Boys (SF)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

M.S.S Wakf Board College aspires to nurture future leaders. To achieve this end, various committees in the college initiated programmes to instill innovation and progressiveness among the student community. Motivation and ingraining confidence among students is considered the first step towards transforming their lives. Our vision is to make the institution to progress further and become one of the best among the institutions affiliated to Madurai Kamaraj University. Our objective is to prepare the students with good theoretical knowledge and practical skill, encourage students to attend seminars, present papers, and participate in intercollegiate competitions to showcase their talents. CHALLENGES Students from rural areas do not have good communicative skills in English as they have done their schooling in the medium of their mother tongue. Students are not academically serious and so they do not have good knowledge about future prospects of their courses.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

To encourage the Under Graduate department upgrade to Post graduate department To insist the faculty member to Swayam, MOOCs online courses. We request our management to allocate new rooms for ICT classrooms and smart class rooms. We encourage our students for 100 attendance To convert our library into automation All Departments are requested to organise National and International level seminars.