



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MUQYYATH SHA SIRGURO WAKF BOARD COLLEGE
Name of the head of the Institution		Dr. M. MOHAMED ALI JINNAH
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04522528898
Mobile no.		9486555620
Registered Email		msswbcollege@gmail.com
Alternate Email		mmaj_phy@yahoo.com
Address		80 FEET ROAD K.K NAGAR
City/Town		MADURAI
State/UT		Tamil Nadu
Pincode		625020
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. R. VAHEEDHA BANU
Phone no/Alternate Phone no.	04522528898
Mobile no.	9842473110
Registered Email	rajathiaariz@gmail.com
Alternate Email	iqacwbc@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://msswbc.in/uploads_naacpdf/1584004052AQAR2017-18.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.30	2010	01-Jun-2010	31-May-2015

6. Date of Establishment of IQAC	16-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation programme conducted for newly recruited faculty members	05-Jun-2018 2	39
Orientation to Fresher	20-Jun-2018 2	413
IQAC Meeting I	06-Dec-2018 1	39

Submission of AQAR	28-Dec-2018 3	4
IQAC Meeting II	06-Feb-2019 1	20
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Student discipline maintained in the campus by assigning duty to faculty members from each department on rotational basis. Create awareness regarding 100 attendance Motivating faculty for publication of research paper and participation in seminars. Encouraged to register as Research Guide.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To monitor our campus as green	Maintained as Green campus separate workers allotted for gardening.

To get feedback from students and parents	Collected feedback forms from students and parents				
To complete and upload AQAR before December 2018 for the academic year 2017 - 2018.	Submitted AQAR for the academic year 2017-2018 on 28 .12.2018.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">Name of Statutory Body</td> <td style="text-align: center;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">Approved by Staff Council</td> <td style="text-align: center;">28-Dec-2018</td> </tr> </table>		Name of Statutory Body	Meeting Date	Approved by Staff Council	28-Dec-2018
Name of Statutory Body	Meeting Date				
Approved by Staff Council	28-Dec-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	07-Feb-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Our institution is an affiliated college of Madurai Kamaraj University. We follow the curriculum framed by the University. The University has revised its curriculum in the academic year 2018 - 2019. • The newly framed curriculum will bring out the following result and which in turn will help the national possesses a very good human capital. • Students will be able to exhibit their knowledge in relation to the fundamental and technical concepts of their core subjects and subject electives. • Students will apply the basic theories of core subjects in critical thinking and problem solving processes. • Students will demonstrate an awareness of their role in the environment. • Students will be able to develop a sense of social responsibility and a capacity for social service. • Students will demonstrate an understanding of their personal interests, abilities, Strengths and weakness as they pertain to professional career fields. • The course papers are designed in such a way that each course paper contains five units only with equal weightage of marks. • Aalima Course has been introduced in the academic year 2018-2019. It is offered as a free course for minority girl students. It is a job oriented courses which equips them to be employed as teachers of Islamic Sciences. Curriculum Delivery •

Method of Teaching is of paramount importance in making the student understand the real sense of a particular paper. Apart from class room lecturing, Teachers should involve the students in the teaching and learning processes. • A teacher should be well informed of his/her subject and should be in a position to identify students calibre. • Different peer groups should be formed and different units of a paper should be distributed to each and every peer team. They are expected to introduce the unit and the subject matter. The teacher should do a crucial role in explaining the concepts whenever, the peer team finds it difficult to explain. Finally, the teacher should give his/her own clarifications in the subject concerned.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	PGDM	26/03/2018	2	Employability Skill	To manage all Activities

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	Computer Application	28/03/2018
BA	Tamil	28/03/2018
BSc	Mathematics (Computer Application)	28/03/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	16/06/2018
BA	Economics Tamil Medium	16/06/2018
BA	Economics English Medium	16/06/2018
BCom	Commerce	16/06/2018
BSc	Mathematics	16/06/2018
BSc	Physics	16/06/2018
BSc	Chemistry	16/06/2018
BSc	Zoology	16/06/2018
MA	English	16/06/2018
MCom	Commerce	16/06/2018
MPhil	English	16/06/2018
PhD or DPhil	English	16/06/2018
BA	Tamil	16/06/2018
BA	English	16/06/2018
BCom	Commerce	16/06/2018

BCom	Computer Application	16/06/2018
BCA	Computer Application	16/06/2018
BSc	Computer Science	16/06/2018
BBA	Business Administration	16/06/2018
PGDCA	Diploma in Computer Application	16/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	49

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> • Three types of feedback namely feedback on facilities in the college. Students feedback on Teachers and on curriculum are collected at end of the academic year. • Alumni and Parents feedback are also acquired through parent teachers meetings. All the feedback are analysed by the HODs of the department, brought to the notice of the Principal. The Constructive suggestions in the feedback are discussed and corrective measures are initiated for the overall improvement of the institution. • Some grievances mentioned in the feedback are analysed and corrective measures are taken into consideration.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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MCom	Commerce	43	43	25
MA	English	43	36	20
BSc	Zoology	46	126	38
BSc	Chemistry	46	93	34
BSc	Physics	46	179	39
BSc	Maths	72	124	37
BCom	Commerce	72	387	69
BA	Economics ENglish	72	92	64
BA	Economics Tamil	72	215	65
BA	HISTORY	72	237	67
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2333	89	104	14	104

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
Nil	Nil	Nil	Nil	Nil	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is put into practice in the institute wherein 15 to 20 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic matters. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents- mentor meetings. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counselling and support by a professional counsellor. Such students are given counselling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class converse with each and every student

individually and supports them in all the possible ways to enrich their academic performance. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and provides remedial coaching

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2422	107	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
108	94	14	10	46

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. K. Shameem Rani	Associate Professor	Global Society for health Educational Growth New Delhi
2018	Dr. K. Shameem Rani	Associate Professor	California Public University
2018	Dr. K. Shameem Rani	Associate Professor	Dr. A.P.J. Abdul Kalam award for Teaching Excellence - 2018
2018	Dr. K. Shameem Rani	Associate Professor	Mother Teresa Sadbhawan award with medal

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The performance of the students is assessed on a continuous basis by conducting two cycle tests per semester based on University norms. The average of both the cycle tests is taken into consideration. In addition to the tests, assignments seminars are also part of the CIE (Continuous Evaluation System). In 2018-19 a revised syllabus was introduced. Peer teaching is added newly as a part of CIE. For undergraduate and post graduate programmes our Institute conducts 2 Internal tests in addition with Submission of assignment, seminar and Peer

teaching. External semester examination is for 75 marks which is conducted by the University. For laboratory evaluation of undergraduate students, the institute conducts One lab internal for 40 marks which is divided into 20 marks for the written exam and 10 marks for the written exam and 10 marks for day to day performance in the laboratory, External lab examination is conducted for 60 marks by the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the calendar committee before the commencement of each academic year. It helps an a source of information and planner for students, faculty, staff and other stake holders of the institution. It propagates the vision and mission and emblem of the institution. It comprises the students personal memoranda declaration by the students, a brief history of the institution, courses offered, rules of admission, list of the Governing body members of the institution, the functioning of various committees and cells (Rules of attendance and discipline library regulations, lists of various state and private scholarships available, date of commencement of classes, schedule for the periodical assessments and details of holidays declared. The calendar also shows the beginning and end of each semester with 91 working days, each semester, as per the University norms.)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://msswbc.in/uploads_naacpdf/1584088498Students%20performance%20and%20learning%20outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	01/12/2019	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	0	0	01/12/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	4
Zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	3
Zoology	7
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	12	10	1
Presented papers	16	Nill	Nill	Nill
Resource persons	1	1	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Customised ILMS	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	3	70	0	0	5	9	8	0
Added	29	0	29	0	0	0	0	8	0
Total	99	3	99	0	0	5	9	16	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution obtains the necessary requirements of classrooms, laboratories and other Infrastructural resources from each HOD well before. Wherever there exists a situation that a facility is required by more than one department suitable adjustments in the Time Table would make the optimal use of the laboratory a possibility. Laboratories are properly maintained by respective departments. Some facilities like multipurpose hall, computer lab etc are used on sharing basis by all the departments other facilities. back up power supply and other basic necessities were maintained by the NTS (Non Teaching Staffs) like electrical maintenance and plumber and other people like sweeps, cleaners and being maintained by the management of the College.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		
View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Placement Cell	Nil	150	Nil	25
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaadi Nil	Madurai Kamaraj University A Zone	8
Boxing Nil	Madurai Kamaraj	4

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a practice of identifying student representatives for each class. They help in conducting activities in the campus including curricular, co-curricular and extracurricular activities. They would also be supported by the participation of all the faculty members. They discuss with the staff and solve problems related to academic, cocurricular activities, extra-curricular activities and research. Students are also actively involved in various societies of the college like NCC, NSS, Cultural Society, Women's development cell, EDC, Placement cell and many others.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Department of Physics, dated:14.09.2018, No. of Alumni enrolled:28
Department of History, dated:07.02.2019, No. of Alumni enrolled:14

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision Uplifting economically and socially underprivileged classes of the society by imparting education at affordable cost is the mission of the college Though the college enjoys minority status it is secular in outlook. Mission To impart education that inculcates values and ethics which make them conscious of their indebtedness and accountability to the institution and the society. To make the youth physically strong, intellectually alert and morally courageous. Use of ICT in imparting education To inculcate research culture among students and faculty.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development Teachers are encouraged to participate in seminars, conferences and workshops on curriculum• development by other colleges.
Teaching and Learning	Use of Traditional methods in combination with ICT is encouraged. Efforts are made to have classroom ambience supportive for teaching and learning. Students' feedback is acquired every year. Remedial classes are conducted for slow learners.
Examination and Evaluation	Semester examinations are conducted by the affiliating university. Evaluation of answer scripts is conducted in the affiliating university. Faculty members of this institution perform their evaluation duties as examiner, chief examiner, as and when appointed by the university.
Research and Development	Encourages faculty members to undertake major and minor research projects. Information about seminars, workshops and national and international conferences are furnished to the teachers and thereby enthused to participate and publish research papers in them. Faculties are also offered suggestions and encouraged to conduct National and International level seminars, workshops, conferences etc
Library, ICT and Physical Infrastructure / Instrumentation	As a post-NAAC initiative, the college has encouraged the use of ICT. All the required books as per the syllabus are purchased and made available to the students Jio WIFI has been installed throughout the campus. INFLIBINET service has been purchased for browsing of publications.
Human Resource Management	Faculty members are encouraged to participate in trainings, workshops and staff development programmes to enhance their skills. The institution encourages and motivates the teachers

	<p>attending Refresher courses, Orientation Courses. Students are encouraged to participate in seminars, special lectures, field tours, quiz, etc to increase their skill and experience The institution encourages faculties to qualify in the NET/SET Examinations and acquire doctorate degree (PhD) in their respective subjects.</p>
Admission of Students	<p>Admission of students commenced after declaration of results of 102 examinations by different boards. Admission was done offline through application forms issued by the institution based on merits and reservations.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College has proposed complete office automation using software
Administration	Staff have prepared their SAR (Self-appraisal report) and forwarded to the reporting officer (Principal). Principal has forwarded the same to the reviewing officer of the state government.
Finance and Accounts	Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury as per the software
Student Admission and Support	Remedial coaching Government scholarships Financial help through Students' Aid Funds Concession in fees.. Financial help for weak students by well wishers. Staff members give monetary help and help in kinds from time to time for needy students Encouraging extracurricular activities like sports and other competitions. Maintaining ragging-free environment
Examination	External Examination is conducted by University. College conducts internal assessment of students according to the university guidelines. A well equipped Examination control room is made available for the smooth conduct of centralised internal and external examinations

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	5	10/04/2019	16/04/2019	1
Refresher Course	2	16/11/2018	06/12/2018	1
Induction Training Programme	4	14/11/2018	13/12/2018	1
Orientation Programme for NSS	1	02/03/2018	08/03/2018	1
Orientation Programme	8	16/11/2018	13/12/2018	1
Orientation Programme	1	08/11/2018	05/12/2018	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Free Education for Poor Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Financial Audit will be conducted as per the Government guidance. Officials will come from the Joint Directorate of Collegiate Education, Government of Tamil Nadu. External audit will also be conducted from The Accountant General, Tamilnadu Govt.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Interdepartment
Administrative	Yes	Joint Directorate of Collegiate Education, Tamilnadu Govt.	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Departments arrange Parent Teacher meetings at regular intervals in their departments. In such meetings, Parents are made cognizant of the facilities and activities of the department. Feedback is obtained from the parents. Interaction between parents and teachers is facilitated. The constructive suggestions in the feedback of the parents are implemented by the respective departments.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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No Data Entered/Not Applicable !!!

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Personality Development Programme for Girls	16/08/2018	16/08/2018	120	Nil
Women's Day Celebration	08/03/2019	08/03/2019	200	Nil
Swatch Bharat Campus	22/12/2018	22/12/2018	240	160

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Our Institution maintains green campus. We encourage the students to use environmental friendly commodities. Department of Botany established a Herbal garden in front of their departments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	621
Scribes for examination	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Regular activities for the students by eco club and the departments to create awareness on environment issues
- To maintain eco friendly campus our institution is planting Tree saplings every year.
- Sewage Treatment done regularly
- Teachers and Students are insisted to use Public Transport
- The campus abound in Trees
- The Eco Club of Our Institution campaign conducted a campus birds counting and estimated the member and species of different birds in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Alima Courses has been introduced in the Academic year 2018-2019. It is offered as a free course for Minority Girl Students. It is job Oriented Course. Which equips them to be employed as Teachers of Islamic Sciences. 2. Deebiyath Classes have been conducted every Thursday for Aided Students 3. Deeniyath Classes have been conducted every wednesday for Girls (SF) and every Thursday for Boys (SF)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

M.S.S Wakf Board College aspires to nurture future leaders. To achieve this end, various committees in the college initiated programmes to instil innovation and progressiveness among the student community. Motivation and ingraining confidence among students is considered the first step towards transforming their lives. Our vision is to make the institution to progress further and become one of the best among the institutions affiliated to Madurai Kamaraj University. Our objective is to prepare the students with good theoretical knowledge and practical skill, encourage students to attend seminars, present papers, and participate in intercollegiate competitions to showcase their talents. CHALLENGES Students from rural areas do not have good communicative skills in English as they have done their schooling in the medium of their mother tongue. Students are not academically serious and so they do not have good knowledge about future prospects of their courses.

Provide the weblink of the institution

<http://www.msswbc.org/>

8.Future Plans of Actions for Next Academic Year

To encourage the Under Graduate department upgrade to Post graduate department To insist the faculty member to Swayam, MOOCs online courses. We request our management to allocate new rooms for ICT classrooms and smart class rooms. We encourage our students for 100 attendance To convert our library into automation All Departments are requested to organise National and International level seminars.